

Project Manager

Christopher Kidd and Associates (CKA) is seeking an experienced Project Manager with 5-10 years' working at an architectural, or similar, firm. This position works closely with the client to determine program, design, and scope of project, from Schematic Design through Construction Administration. Responsibilities include coordinating with municipal authorities regarding necessary approvals and permit issuance, drafting and reviewing drawings, attending construction meetings, preparing punch lists, and conducting site visits, etc. Must have working knowledge of construction process, methods, and timelines. A general understanding of electrical, mechanical, and plumbing related to system operations, space requirements and cost also required. Candidates should possess a bachelor's degree in Architecture, or related degree, and be proficient in AutoCAD and Revit.

CKA offers a full benefits package including health, dental, vision and life insurance, 401k with employer contributions, paid holidays, and PTO. Competitive salary, depending on experience. For consideration, please email resume, cover letter, and salary requirements to Nicki Shady, Director of Operations at n.shady@cka-ae.com.

Looking to fill two positions, one in Menomonee Falls, WI and one in Milwaukee, WI.

